



Minutes of Trustee Meeting 20 October 2014 Art Room The Cube 10:30 am

Item		Action
1	Present and Apologies: Richard Owen Acting Chair (RO), Norma Braddock Venues Co-ordinator (NB), Andrew Hague Treasurer (AH), Sue Lamberton Speaker Organiser (SL), Peter Corfield Technical Officer (PC), Sally Corr (SC), Pam Stanier Groups Co-ordinator (PS), Sue Dalley Secretary (SD). Apologies Roger Hunt, Val Holland	
2	Minutes of meeting 22.10.2014 previously circulated. The minutes were agreed as a correct record, and signed.	SD
3	<p>Matters arising:</p> <p>3.1 Funding request. RO reported that the decision of the last meeting had been provided to the Welsh Culture group, and no response received.</p> <p>3.2 Subscriptions and funding proposals. Information is available in the newsletter and on the website. Substantial discussion followed regarding the range of options available to members, committee and branches, and the preferred manner of outlining to AGM the choices and consequences of the proposals to AGM. Also the necessary clarity regarding the source of proposals:- trustee sponsored vs individual proposal, and whether known proposals are alternative resolutions or amendments to published proposals.</p> <p>Proposal received to date from PS and AH has been identified in the newsletter, an alternative has been put forward by RH and was discussed in his absence. RO will discuss this further with RH along with plans to manage the discussion at the AGM by clarifying to the meeting that the first proposal must be debated and voted on in relation only to the current pattern of subscription. If successful, RH's will fall. If defeated, RH's proposals can be dealt with by trustees, who will wish to take into account the feeling of the meeting (AGM) and the advice of the treasurer. RO/RH will decide whether or not RH will make a proposal or will simply argue against the current proposal. The meeting noted that members may wish to submit comment or amendment to the resolution and may do so up until the published deadline.</p> <p>3.3 Amendment to constitution. Committee agreed the importance of identifying to the AGM those parts of the proposal which are for clarification of the previously amended constitution, and those which are "new" changes, based on trustee experience</p>	<p>RO</p> <p>All</p>

	<p>of the implementation of the constitution. PS withdrew her previously stated objection to the proxy voting proposal, therefore the proposals on the constitution will go to the AGM with committee endorsement.</p> <p>3.4 AGM planning. Agreed to change the speaker arrangements and start with our guest speaker, follow with refreshments at around 3:00 pm, and run the AGM from approximately 3: 20pm. This change will be notified on the website. RO will seek the permission of the meeting to continue as Chair, pending trustee elections. SD will provide signing in papers, which will be made available on tables as members arrive. NB and others will be available to supervise this process. The Cube will be asked to manage the refreshments, and to ensure that the noise of the urns heating does not impact upon the speaker's presentation. Trustees noted that the secretary's address had inadvertently been left off the newsletter version of trustee nomination forms, but RO pointed out that it was not difficult for any member to contact him to seek assistance on this matter.</p> <p>3.5 There are currently eight known trustee nominations, members will be invited to express interest in further involvement at the AGM.</p> <p>3.6 RO reported on progress in ensuring the ongoing promotion of U3A membership within residential and housing establishments.</p>	
4	<p>Cube Update</p> <p>Discussion regarding the sufficiency and use of storage space at the Cube. The geology group have received a large number of books as a bequest. Committee agreed to authorise RO and PC to negotiate and fund appropriate adaptations to the storage space to meet U3A needs, and noted that any shelving and removable objects would be U3A property. Also to agree the purchase of an appropriate trolley for refreshments at large meetings. The Cube would welcome more formal arrangements for co-operation and information sharing with U3A, possible exchanges of trustee role. Agreed that this has been under consideration and should be a substantive item for future trustees-possible agenda item in 2015. PC to continue with robust management of U3A equipment audit and loan arrangements.</p>	
5	<p>Website RO reported on pending change of host, and anticipated improvements such as calendar use. Trustees again considered the use of a notice board, and were reminded of previous discussions and policy on our response to requests for promotion of commercial interests. Trustees noted the development of the use of the back pages of the newsletter for information sharing and welcomed this. Also that previous meetings have agreed to invite RK to attend for more substantive discussion on this. Possible agenda item in 2015.</p>	
6	<p>Requests for publicity. PS reported a request from South Worcestershire College. See above.</p>	
7	<p>Monthly meeting. SL and RO unable to attend October meeting. SD agreed to meet and greet speaker.</p>	

8	Trustees voted to meet at the Cube in future, NB will ensure booking accordingly and return the key to Lansdowne church.	
10	Information Share SD presented a range of papers received from National.	
11	There being no further business the meeting closed with thanks to the committee for their work over the year and a vote of thanks to the outgoing acting chair for his leadership over the previous 12 months. Date of Next meeting: <u>briefly</u> after the AGM at the Cube: 25 11. 2014 to address any urgent matters and decisions.	All