

## MALVERN U3A

Charity Reference Number: 1069591

Minutes of Trustee meeting Friday 12/4/2019: 10am @ The Cube (JJ)

**Present:-** David Oliver (DO)(Treasurer); Jenny Jackson (JJ) (Secretary); Brian Chesney (BC); Jenny Clayphan (JC); John Elkington (JE); Roger Hunt (RH); Brenda Johnson (BJ); John Price (JP); Linda Scott(LS); Jeffery Thorogood (JT); *and Angie Cantrell (AC) Acting Chair today;*

**Apologies:-** Tessa Hartog (TH); Sue Lamberton (SL) (Chair); Richard Phillips (RP);

1. **Minutes 1/3/2019** - RH requested an amendment at final paragraph of 9.3 to show that 'Group Leaders should not[]'. He felt that this was more in line with the letter that SL sent. Meeting agreed.
2. **Matters Arising**
  - 2.1 JJ said that there had not been a response from The Charity Commission yet
  - 2.2 Trustee roles – for discussion at the May meeting
  - 2.3 BC explained that the speaker system used in Social History group was poor. It was agreed that as we have other systems these would be tried.
  - 2.4 JJ said that the Cotswold Link meeting she attended was very busy & well attended. (Her notes of the meeting had already been circulated to Trustees). There were certain points that she wanted to highlight :-
    - That there is a '1<sup>st</sup> Language' National Day of Special Interest in B'ham. Full details to follow from National idc. Auriol Ainley (West Midlands Rep) is the person to contact. JC will pass information to Group Leaders when available.
    - That Fran Walton (Manager of Education/Resources) told the meeting that there was now a DVD library which has taken time to develop as there are 1000+ U3A's and 40,000+ interest groups. There is also a resources catalogue with 3000 items in it at present. JJ found that the DVD's are free to hire; that they must be returned after three weeks; and return postage is to be paid.

### **Calendar Items:-**

3. **Finance/Funding Bids**
  - 3.1 DO gave out copies of current financial account. He said that there had been a response from some group leaders who had now submitted their group subs – totalling £5000. He felt that room hire was likely to cost more this year than had been anticipated.
  - 3.2 A request for full funding @ £873.90 had been made from the Short Mat Bowls Group. This was to replace a "very old and worn" mat. On investigation DO had

found that in 2004 Trustees had agreed to fund replacements for this group in full. The meeting agreed to do so this time but not necessarily in the future as funding will have to be at the discretion of the Trustees. It was pointed out that the Trustees had recently part funded the purchase of replacement equipment for the table tennis group @50% and the balance the group had found.

3.3 (a) JP said that there was an old, broken projector screen in stock, that was used by various groups, that needed to be replaced. After some discussion it was agreed to fund the replacement at £225.

(b) JP also said that some PC's that were in our stock were old and didn't perform at all well especially if sound was included – say on a PowerPoint presentation. JE advised that it may be possible to get refurbished PC's. JP will get some details & costings for the next meeting.

(c) It was agreed that John should dispose of now obsolete equipment.

4. **Speakers Report** – JT said that 2019 was fully booked and he had made bookings well into 2020 and all kept with the Speakers budget.

5. No-one had anything to discuss re **The Cube** though the refurbishment is ongoing. BC said that the booking system was still working quite well. It was felt however that a Trustee should have the role of mediator as this has not been explicit since Peter Corfield left the committee. It was suggested that perhaps we should consider having a Trustee on the Cube committee & should take into account the fact that BC leaves the committee at the 2019 AGM. This is to be discussed further in May when Trustee duties are considered.

6. **A.O.B.**

BC said that on Thursday 11<sup>th</sup> July there would be a Barclays 'Test The Team' quiz in Worcester. There needs to be 5 in the team and Brian didn't think he would have a problem getting a team together. A £50 donation is to be made (in aid of St Richards Hospice), by each team.

***NEXT MEETING FRIDAY 17<sup>th</sup> May 2019: 10am The Cube***

Signed \_\_\_\_\_ Sue Lamberton